

JOB DESCRIPTION
PUBLIC WORKS MAINTENANCE/OPERATOR POSITION

THIS POSITION IS A FULL-TIME PUBLIC WORKS OPERATOR IN THE MAINTENANCE AND DEVELOPMENT OF CITY PARKS, BUILDINGS, STREETS, WATER AND SEWER FACILITIES. THIS POSITION REPORTS DIRECTLY TO THE PUBLIC WORKS DIRECTOR.

DUTIES:

- I. WATER
 - a. Reading of water meters
 - b. Service connections
 - c. System repairs
 - d. Daily routine
- II. SEWER
 - a. Waste Water Treatment Plant routine
 - b. Collection System routine
- III. OTHER DUTIES AS MAY BE ASSIGNED BY SUPERVISOR AS FOLLOWS
 - a. Parks
 - i. Mow, water, and fertilize as necessary
 - ii. Maintain and repair park structures
 - iii. Remove litter from parks
 - iv. Enforce park rules
 - b. Streets
 - i. Clean
 - ii. Patch
 - iii. Gravel
 - iv. Mow
 - v. Install and repair signs
 - vi. Paint crosswalks and curbs

HIRING REQUIREMENTS

- Must pass Drug Screen
- Have a high school diploma or G.E.D.
- Have a valid Oregon Drivers License
- Basic knowledge of hand tools and equipment used in the maintenance of streets, parks, buildings, and the sewer/water systems
- Must reside within a 30 minute response time of Stanfield City Limits
- This position requires on call time every other weekend
- Must have Class B CDL, or obtain within 6 months of hiring
- Certification within one year of hiring in the following areas and levels:
 - Wastewater Collection 1
 - Wastewater Treatment 1
 - Water Distribution 1

A copy of this job description was received by _____ on
(Name)
_____.
(Date)

I have read and fully understand the job description as written.

(Signature)