

MINUTES
STANFIELD CITY COUNCIL
REGULAR MEETING
TUESDAY, JANUARY 16, 2018
STANFIELD COUNCIL CHAMBERS
150 WEST COE AVENUE

CALL TO ORDER

The regular meeting of the Stanfield City Council was called to order at 7:01 p.m. by Mayor Tom McCann at the Stanfield City Council Chambers, located at 150 West Coe Avenue, Stanfield, Oregon.

ROLL CALL

Members present were Mayor McCann and Councilors Pam McSpadden, Don Tyrrell, Susan Whelan, Del Manley, Jason Sperr, and Jack Huxoll. City Staff present were City Manager Blair Larsen, Police Chief Bryon Zumwalt, and Finance Director Jerry Carlson.

FLAG SALUTE

Mayor McCann led the audience and members of the Council in the Pledge of Allegiance.

APPROVAL OF MINUTES FROM DECEMBER 5, 2017

Mayor McCann approved the minutes for the December 5, 2017 council meeting as written.

UPDATE ON ODOR ISSUES AT 405 N. HOOSIER LANE

Marc Johnson from 3D Idapro Solutions gave an update on the conditions at their plant. He said their air scrubber was installed the beginning of December, and they are still learning how to operate properly. He said that at times they have gotten some wet material in their plant, and that has caused a greater odor. He said that they are also beginning work on enclosing their bagging operation.

Councilor Whelan asked if Mr. Johnson is gone on the weekends. He said for the most part he is, but there are others there. Councilor Whelan asked when odors happen on the weekend if that is from operator error. Mr. Johnson said that people can call him on the weekends anytime, he has given out his cell phone number to residents to call him and notify him of odors, and he has not received any calls. Councilor Whelan asked if he had received any calls regarding an odor last Saturday. Mr. Johnson had not. Mr. Larsen said that he received notice of an odor from Mr. Morris a week ago last Saturday, but not last Saturday. He said that they received other complaints regarding other days last week. Councilor Whelan said that she noticed a bad odor by her house last Saturday. Mr. Larsen explained the timing and dates of the other complaints he had received. Mr. Johnson explained that they were shut down at the time of some of the complaints. Mr. Larsen said that he thinks that some other feed lots in the area are causing some of the odors. Councilor Huxoll and Mayor McCann said that they did not smell any bad odors anywhere in town last Saturday. Councilor Whelan said that she has seen some positive comments on Facebook that indicate that things are improving. Mr. Johnson said that they are having another company come in to give them some training on their equipment and how to utilize it most effectively.

DISCUSSION OF PROPOSED MEMORANDUM OF UNDERSTANDING WITH UMATILLA COUNTY AND THE CITIES OF UMATILLA, HERMISTON, AND ECHO REGARDING A WEST COUNTY TRAILS PROJECT

Mr. Larsen explained that the County and the Cities of Umatilla, Hermiston, Stanfield, and Echo have been discussing the idea of a trail system that connects those cities, at first focusing on the river, but moving on to a general trail system. He said that this agreement would be to get grant funding that would pay for a west county trail plan, which is the first step in creating a trail

system. He said that the end product would be a map of proposed trail locations, and specifications for the trails so that the trail can be gradually built over time. He said that this is very early in the process, and nothing would be constructed for many years, but a plan is necessary to get started. He said that Hermiston, Umatilla, and the County have signed on and stated an amount they are willing to contribute for the match for the grant funding. Mr. Larsen said that the remaining need is for an additional \$1,400, coming from Stanfield and Echo, if they wish. He said that the agreement allows Cities to contribute any amount they wish. He said that some money is available in the existing budget, because the Stage Gulch Trail was budgeted at a higher amount than is necessary. He said that \$6,600 is available to be repurposed for something else. Mr. Larsen said that he needed a clear consensus from the council on whether they want to participate, and how much they would like to contribute. Councilor McSpadden asked what would happen if their application is denied and the match funding is not needed. Mr. Larsen said that the money would most likely be kept to try again. Councilor Manley, Huxoll, and Tyrrell said that they didn't think \$2,000 would hurt. Mr. Larsen said that only \$1,400 was necessary. Mr. Carlson asked if their City's trails would be included. Mr. Larsen said that the plan was for a trails plan that would link to trails in each of the Cities. Mr. Larsen said that the City would be responsible for the trails included in our Parks Master Plan, but this larger system would be designed to connect to those trails and would focus on filling in the gaps between cities, and would be funded by the larger group.

Councilor Sperr asked about money for the playground project, and where City funds for that would come from. Mr. Larsen said that he recommends taking funding from the same pot of \$6,600.

Mr. Larsen recommended funding \$1,000 for the west county trails project, which would leave funding for the playground project, and would allow Echo to contribute some funding as well. He said that this agreement is not a commitment to future spending, but just this one application.

Mayor asked if this was connected to attempts to develop the Umatilla River. Mr. Larsen said that he did not think that was related in any way to this project.

Councilors Whelan and Huxoll moved and seconded to approve the agreement and commit to \$1,000 contribution to the project. Ayes: McSpadden, Tyrrell, Whelan, Manley, Sperr and Huxoll. Nays: None. Motion carried.

COMMITTEE REPORTS

Police/Court: Chief Zumwalt said that his report was submitted in writing, and nothing has slowed down this winter. He said there is nothing new to report since, except for two officers who will be going Tacoma on their own time for the funeral services of a fallen officer.

Councilor Sperr asked if the changed time for municipal court sessions was going well. Mr. Larsen said that it was a bit busy the first time, but has been going well since.

Mayor McCann asked if there would be another large truck inspection this spring, Chief said that they typically do those in the fall, and it would be September, at least, if it happens. He said that the City has three officers who are level 2 truck inspectors.

Public Works/Building: Mr. Larsen said the Mr. Morris was absent. He said that there are permits for 8 houses to be constructed at Panoramic Ridge, and two foundations on Wheeler. Councilor Whelan asked for a written report from Public Works. Mayor said it was a good idea. Councilor Sperr asked if there were any more quotes on the work needed at 170 S. Main. Mr. Larsen said he is continuing to seek estimates.

Finance/Administrative: Mr. Carlson said that there was a problem in the street fund and capital outlay is over expended. He said this is due to the last resolution not including everything that it should have. He said that there will be another resolution submitted to them soon to correct that matter.

Councilors Sperr and Whelan moved and seconded to pay bills for December in the amount of \$245,700.82 as funds become available. Ayes: McSpadden, Tyrrell, Whelan, Manley, Sperr and Huxoll. Nays: None. Motion carried.

Councilors Sperr and Manley moved and seconded to approve the finance reports for November and December, 2017. Ayes: McSpadden, Tyrrell, Whelan, Manley, Sperr and Huxoll. Nays: None. Motion carried.

Safety: Chief Zumwalt said that the report was submitted in writing, and there are no injuries or anything to report. He said they will resume site inspections, weather permitting.

Library: The library report was submitted previously in writing.

Councilors Whelan and Manley moved and seconded to approve all committee reports. Ayes: McSpadden, Tyrrell, Whelan, Manley, Sperr and Huxoll. Nays: None. Motion carried.

COMMENTS FROM THE AUDIENCE

None.

OTHER BUSINESS

Mr. Larsen said that a business contacted him about building a 7,000 square foot building. He said that they were originally looking at property near the I-84 interchange, but a meeting with the property owners there proved that it would not work out there. He said that the business then became interested in a parcel near 3D Idapro's plant. He said that the business is a veal processing plant, and the whole operation would be contained within the building. He said that there would not be a significant addition to the City's wastewater system, and there would be no exterior holding pens or odor. He said that this type of operation fits within the City's light industrial and general industrial zones. He said that they would employ about 20 people, and he's been told that their wages are high enough to qualify for benefits through the Enterprise Zone, but he has not seen any numbers on that. He recommended that the City send someone to take a look at their existing facility in Idaho in order to be fully aware of what the City can expect. The consensus of the Council was that the City Manager should go to check it out. Councilor Tyrrell also said that he thought someone from the Council should also go. Mayor McCann said that Mr. Larsen should go check it out on his own and report back. Marc Johnson, from 3D Idapro, said that negotiations with the business are progressing for the sale of the land that they own next to their plant.

Mr. Larsen said that Kathy Baker, the proprietor of Fun Fashions Boutique approached him about putting on an outdoor event on May 19th, and requested that a block of Coe Street be closed during that time. Mr. Larsen said that the City has only done that in the past for City events, and the City doesn't have anything in place right now regulating such things. He said that the City could be a co-sponsor, which would solve most of the issues, but if there are other requests, the City is not set up to regulate things like this. He said that an ordinance would be necessary to regulate how streets are temporarily closed and what is required of applicants, including what fees are necessary. He said if the City cosponsors all events like this, it would add to the City's costs. The consensus of the Council was that the City should have some regulations in place for street closures. Mr. Larsen said that he would provide some examples that the City could base an ordinance on.

Mr. Larsen said that he has about \$15,000 in committed funding for a playground project. He said he has a grant application in right now, but would also like to commit about \$5,000 of City funding to the project. Councilor Sperr said that he is interested in using the remainder of the savings from the Stage Gulch Trail—\$5,600 after the deduction of \$1,000 for the West County Trails Plan. The consensus of the Council was to support Councilor Sperr's proposal.

COMMENTS FROM THE COUNCIL

Councilor Whelan said she would like to know what it would take to have nice garbage cans on public streets corners, because she has noticed that there is a need. Councilor Sperr agreed. Mr. Larsen said that he would look into it and get some pricing. He said that they can be quite expensive because they have to be heavy and able to withstand vandalism.

Councilor Sperr said he would like the City to send a thank you card to Krome Transportation for their donation.

Councilor Manley said he would like to schedule a Public Works committee meeting to set up a written report every month.

ADJOURNMENT

With no other business to consider, Mayor McCann adjourned the regular meeting of January 16, 2018 at 7:51 p.m. The next meeting was scheduled for February 6, 2018.

Respectfully Submitted,

W. Blair Larsen, City Manager/Recorder

Attest: _____
Mayor

Date of Approval: _____