

MINUTES
STANFIELD CITY COUNCIL
REGULAR MEETING
TUESDAY, FEBRUARY 6, 2018
STANFIELD COUNCIL CHAMBERS
150 WEST COE AVENUE

CALL TO ORDER

The regular meeting of the Stanfield City Council was called to order at 7:00 p.m. by Council President Don Tyrrell at the Stanfield City Council Chambers, located at 150 West Coe Avenue, Stanfield, Oregon.

ROLL CALL

Members present were Council President Don Tyrrell and Councilors Pam McSpadden, Susan Whelan, Del Manley, and Jack Huxoll. Mayor Tom McCann and Councilor Jason Sperr were absent. City Staff present were City Manager Blair Larsen, Police Chief Bryon Zumwalt, Public Works Director Scott Morris, Librarian Cecili Longhorn, and Finance Director Jerry Carlson.

FLAG SALUTE

Council President Tyrrell led the audience and members of the Council in the Pledge of Allegiance.

APPROVAL OF MINUTES FROM JANUARY 16, 2018

Council President Tyrrell approved the minutes for the January 16, 2018 council meeting as written.

UPDATE ON ODOR ISSUES AT 405 N. HOOSIER LANE

Kevin Andresen and Greg Jerrod from 3D Idapro Solutions reported that all the equipment is fully implemented and working, and the number of complaints has dropped in the last couple of weeks. He said that they have had some citations and are looking at that process. Councilors Manley and Huxoll reported that the smell was pretty strong just a little while ago, a sour, rotten potato smell. Cecili Longhorn also reported that the odor was bad earlier that afternoon. Mr. Larsen said that there was a week long stretch where there were no complaints, but then they picked back up again. He said it comes and goes. Mr. Andresen requested that they be notified whenever complaints come up so that they can check up on it. Mr. Larsen said that he would do his best to notify them as soon as possible. Mr. Andresen questioned the backdating of complaints. He said that if they stink, they will accept the consequences, but they want to make sure that the odor complaints are really from their plant. Mr. Larsen said that sometimes it is simply not possible to get notice of complaints to anyone very soon, especially on weekends. He said the odor still occurred, but the complaint doesn't get recorded until two days later. He said that up until this point, the City has trusted the person making the complaint that the odor occurred on the date that they say it did. He said that nothing in the ordinance specifies when complaints need to happen. He said that the City could start a policy of only accepting complaints that are two days old or newer. Councilor Whelan said that seemed like a realistic approach. Mr. Andresen said that they would like it more measureable. He said that there is an element of bias in the community, and they want to verify that it is them causing the smell. Council, staff, and attendees discussed the complaint process and whom to call.

Mr. Andresen said that they have done what they said they were going to do, and they would like some consideration in reviewing the ordinance. Mr. Larsen said that there is no objective way to verify odor complaints are genuine. He said that he does not know of a more objecting way of verifying odor complaints. Mr. Andresen said that they want to challenge odor complaints that they cannot verify. Mr. Larsen said that is not possible, because by the time anyone else gets to the area where the complaint is coming from, the odor is gone. Mr. Larsen said that the only way he can think of to make it more objective is to increase the number of complaints that are needed

to trigger a complaint. Mr. Andresen complained of retroactive complaints and reiterated their need to verify complaints. Mr. Larsen said that it is not retroactive, but they are complaints that come in as soon as people are able to report it. Councilor Whelan suggested changing the ordinance. Mr. Morris said that most complaints seem to come on the weekends, he thinks because more people are home and outside.

Council President Tyrrell asked Mr. Jerrod if they can send staff out regularly to check for smells. Mr. Jerrod said that they are doing that as best they can. Mr. Manley asked if it would ever be 100%. Mr. Andresen said that it takes the equipment time to adjust if there is a change in pH levels, so no, it will never be 100% effective.

Councilor Whelan asked if she is the only one that wants to revise the ordinance to require complaints to be reported the same day. The consensus of the rest of the council was yes.

RESOLUTION No. 01-2018: A RESOLUTION AUTHORIZING THE TRANSFER OF APPROPRIATIONS WITHIN FUNDS

Mr. Carlson explained that this should have been included in the last resolution that was passed in December. He said it was necessary because of the purchase of snow removal equipment for the John Deere tractor that was not anticipated by the budget.

Councilors Huxoll and Manley moved and seconded to adopt the resolution. Ayes: McSpadden, Tyrrell, Whelan, Manley, and Huxoll. Nays: None. Motion carried.

PRESENTATION OF WATER SYSTEM MASTER PLAN BY ANDERSON PERRY, & ASSOCIATES

Troy Baker, of Anderson, Perry, & Associates presented the draft of their recently completed Water System Master Plan. Mr. Baker explained that the Master Plan is an examination of the current and future needs for water supply, storage, and distribution in the community, and the improvements necessary to meet the future needs.

COMMITTEE REPORTS

Police/Court: Submitted in writing, no questions.

Public Works/Building: Submitted in writing, no questions.

Finance/Administrative: None.

Safety: None.

Library: Cecili Longhorn reported that the Library will be holding a craft night for adults soon, and the response has been great so far, with all thirty spots filled in four days. She said Mills Mint farm donated quite a bit of money at the end of December.

The council discussed moving committee reports to the second meeting of the month. Mr. Larsen said that a change to the Council Rules would be necessary, because currently the first meeting of the month is a mandatory meeting, and the second is held if needed. Moving the committee reports to the second meeting would make both meetings mandatory.

Councilor Whelan suggested that the City Council only hold one meeting a month. Council President Tyrrell said that the City used to have only one meeting a month, and it was not enough, so it was changed to two. Mr. Morris said that before switching to two meetings, Council meetings often went very long.

Mr. Larsen recommended changing the rules to hold the mandatory meeting on the third Tuesday of the month, and the meeting on the first Tuesday of every month would be optional. He said under that system, committee reports would be presented on the third Tuesday of the month. The

consensus of the Council was to have Mr. Larsen prepare a draft of modified Council Rules, and the Council will vote on it at a future meeting.

Councilors Huxoll and Manley moved and seconded to approve all committee reports. Ayes: McSpadden, Tyrrell, Whelan, Manley and Huxoll. Nays: None. Motion carried.

COMMENTS FROM THE AUDIENCE

None.

OTHER BUSINESS

Council President Tyrrell asked about the draft student council representative ordinance. Mr. Larsen said that he presented the draft to them for their review, as requested. Councilor Huxoll asked if he had spoken to anyone at the School District about the idea. Mr. Larsen said that he had talked to the previous school superintendent about it, and she was interested in it, but he had not met the new superintendent yet. He said that he would talk to her about it. Mr. Morris said that the student government representatives already report to the school board regularly, and the same people could do the same thing for the City Council.

Mr. Larsen said that Councilors will need to fill out their government ethics form soon.

Mr. Larsen said that the street closure permit form is what he had in place so far, and he would appreciate any feedback or other ideas. He said he wanted to make sure the City was covered and not liable for anything, but he didn't want to make it so expensive that no one ever does it.

COMMENTS FROM THE COUNCIL

Councilor McSpadden asked about the City Manager's site visit to look at the business that is looking at building a facility in Stanfield. She asked if anyone else was going to look at the facility as well. Mr. Larsen said that anyone else can go if they wish. Council President Tyrrell said that he can only go Mondays, Tuesdays, or Wednesdays. Mr. Larsen said that he could arrange another tour for anyone else who wants to go. He said that he is planning on a full tour, and he will take video and pictures of the outside, as well as talk to the nearby school and the city of Heyburn. Mr. Larsen said that the deal is not finalized yet, so the business may not come at all. Mr. Morris said that rumors were flying on Facebook about the issue, and he asked that Councilors set people straight when they hear false rumors.

Councilor McSpadden also asked about trashcans in the downtown. Mr. Larsen said that he answered Councilor Whelan's request in the memo. He said the City has three now, but they are \$600 each, plus freight. He said that he would love to have more, but they need to be budgeted for. Councilor Whelan said that they are also a good donation item.

ADJOURNMENT

With no other business to consider, Council President Tyrrell adjourned the regular meeting of February 6, 2018 at 8:48 p.m. The next meeting was scheduled for February 20, 2018.

Respectfully Submitted,

W. Blair Larsen, City Manager/Recorder

Attest: _____

Date of Approval: _____

Mayor