

MINUTES  
STANFIELD CITY COUNCIL  
REGULAR MEETING  
TUESDAY, MARCH 7, 2017  
STANFIELD COUNCIL CHAMBERS  
150 WEST COE AVENUE

CALL TO ORDER

The regular meeting of the Stanfield City Council was called to order at 7:00 p.m. by Mayor Tom McCann at the Stanfield City Council Chambers, located at 150 West Coe Avenue, Stanfield, Oregon.

ROLL CALL

Members present were Mayor Tom McCann and Councilors Pam McSpadden, Susan Whelan, Don Tyrrell, Del Manley, Jason Sperr, and Jack Huxoll. Also present were City Manager Blair Larsen, Public Works Director Scott Morris, Police Chief Bryon Zumwalt, and Finance Director Jerry Carlson.

FLAG SALUTE

Mayor Tom McCann led the audience and members of the Council in the Pledge of Allegiance.

APPROVAL OF MINUTES FROM FEBRUARY 21, 2017

Mayor Tom McCann approved the minutes for the February 21, 2017 council meeting as written.

APPOINTMENT OF MEMBERS TO THE BUDGET COMMITTEE

Mr. Larsen said that Steve and Paula Otzenberger, Gene Jorgenson, Jim Whelan, Karen Johnson, Doug Alvarez, and Pat Whitehead had all agreed to serve on the budget committee, but that he later discovered that Karen Johnson is ineligible due to her living outside of the City limits.

Councilors Tyrrell and Sperr moved and seconded to appoint Steve and Paula Otzenberger, Gene Jorgenson, Jim Whelan, Doug Alvarez, and Pat Whitehead to the budget committee. Ayes: McSpadden, Whelan, Tyrrell, Manley, Sperr, and Huxoll. Nays: None. Motion carried.

RESOLUTION 2-2017 A RESOLUTION AUTHORIZING THE TRANSFER OF APPROPRIATIONS WITHIN FUNDS

Mayor McCann read the resolution and called for a vote to adopt the resolution. Ayes: McSpadden, Whelan, Tyrrell, Manley, Sperr, and Huxoll. Nays: None. Motion carried.

COMMITTEE REPORTS

Police/Court: Chief Zumwalt reported that things have warmed up and there were 82 calls for service 92, traffic stops, 31 citations issued, and 31 warnings. He said that Officer Marcum is progressing through his field training and will hopefully be on his own in April. He reported that Officer Toombs is still on light duty, and we are waiting to hear from the doctors on when surgery will take place.

Public Works/Building: Mr. Morris said that the street sweeper is about put back together and should be done by the end of the week. He said that they have been getting mowers out and getting ready for spring. He said that the Public Works Committee discussed the possibility of a new Public Works storage building being constructed, and he is looking in to that. He said that the sludge tank has been replaced and is functioning well. Councilor McSpadden asked if the sewer plant accepts waste from businesses. Mr. Morris said that the City does have an arrangement with one small operator to dispose of septic waste, but that operator pays for it. He said that it is not cost effective to do more than just one small operator. He said that they will be patching potholes soon, and replacing some street signs. He said that the gate at the compost yard should be done if not this week, then next week.

Mr. Larsen said that the pole that the electronic sign will be mounted on is in place, waiting for the rest of the sign to be erected.

Finance/Administrative: Councilor Sperr said that He and Councilor McSpadden were unable to review the bills list, but will do it next Friday. He moved that the council approve the bills list at the next meeting. Councilor Whelan seconded. Ayes: McSpadden, Whelan, Tyrrell, Manley, Sperr, and Huxoll. Nays: None. Motion carried.

Safety: Submitted in writing.

Library: None.

Councilors Sperr and Huxoll moved and seconded to approve all the committee reports. Ayes: McSpadden, Tyrrell, Whelan, Manley, Sperr and Huxoll. Nays: None. Motion carried.

COMMENTS FROM THE AUDIENCE

Miss Stephanie Millbrodt said she was here as part of her public policy class at Eastern Oregon University. She said that she reviewed the City’s transportation system plan, and she stated that the walkway to the school is dangerous, and she recommended the addition of a trail from the high school track to the football field. She said that this would require a bridge over the feed canal. She said there are other routes to consider. Mr. Morris said that there are some trails in the Parks Master Plan that might fit that need as well.

OTHER BUSINESS

Mr. Larsen said that he distributed the City Manager evaluation form that was used last year. He invited the Council to adjust that form as desired. Councilor Whelan asked if a date was set yet for that evaluation. Mr. Larsen said that no date was scheduled yet. He also included a copy of his contract, which expires in May. Councilor Whelan suggested that the City Manager’s evaluation be conducted at one of the meetings in May. Mayor McCann suggested April 18<sup>th</sup>. Mr. Larsen requested that the forms be returned to him a week before then.

Mr. Larsen said that he wanted to have the proposed budget ready, but has not had time. He said that he hopes to have it ready before the next meeting.

Mr. Larsen reported that the Public Works Committee asked him to get more information on what it would cost to turn 170 S. Main into a combined council chambers/courtroom/police station/City Hall expansion. He said that he would be seeking an estimate on the cost to do that. He said that once the City has an idea of what it will cost to do that, it will be up to the Council to determine if that action should be taken.

Mayor McCann asked about the old Jesse James Club, the building that partially collapsed. Mr. Larsen updated the Council on his conversations with the owners. He said that if the owners do not take steps, the City will need step in to clean up the property and put a lien on the property to pay for the work. Mayor McCann said the he was concerned about it becoming an attractive nuisance.

COMMENTS FROM THE COUNCIL

Councilor Whelan said that her husband, who will be serving on the budget committee, wants to know how the City’s salaries and wages compare to other similar cities. Mr. Larsen said that he has a recent salary survey from the City of Enterprise that includes rates from other cities of that size, and can put that together for the Council by the next meeting. Councilor Whelan also asked about how the goal-setting workshop would work. Mr. Larsen suggested that the Council only discuss overall goals and prioritizing them. He said that later meetings could examine individual goals and put together action items for that goal. He said that he didn’t want to have an overwhelming meeting. Mr. Larsen said that he wanted to make sure that everyone keeps an open mind at the goal-setting workshop, and not throw out ideas that don’t seem possible. He said that good goals can still come out of something that originally seems to be only a hopeless dream.

ADJOURNMENT

With no other business to consider, Mayor Tom McCann adjourned the regular meeting of March 7, 2017 at 7:38 p.m., with the next meeting scheduled for March 21, 2017.

Respectfully Submitted,

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W. Blair Larsen, City Manager/Recorder

Attest: \_\_\_\_\_  
Mayor

Date of Approval: \_\_\_\_\_