

MINUTES  
STANFIELD CITY COUNCIL  
REGULAR MEETING  
TUESDAY, APRIL 18, 2017  
STANFIELD COUNCIL CHAMBERS  
150 WEST COE AVENUE

CALL TO ORDER

The regular meeting of the Stanfield City Council was called to order at 7:00 p.m. by Mayor Tom McCann at the Stanfield City Council Chambers, located at 150 West Coe Avenue, Stanfield, Oregon.

ROLL CALL

Members present were Mayor Tom McCann and Councilors Pam McSpadden, Susan Whelan, Don Tyrrell, Del Manley, and Jack Huxoll. Councilor Jason Sperr was absent. Also present were City Manager Blair Larsen, Police Chief Bryon Zumwalt, and Finance Director Jerry Carlson.

FLAG SALUTE

Mayor Tom McCann led the audience and members of the Council in the Pledge of Allegiance.

APPROVAL OF MINUTES FROM APRIL 4, 2017

Mr. Larsen said that there was a correction needed to clarify when Officer Marcum would be working solo. Mayor Tom McCann approved the minutes for the April 4, 2017 council meeting as written and corrected.

COMMITTEE REPORTS

Finance/Administrative: Councilor Whelan asked about the pay amounts at the middle of the Month. Mr. Larsen explained the City's draw pay policy and the reasons for it.

Mr. Carlson said that the Garbage Fund would need some adjustment before year end. He also said that there were some errors in the report, but the correction would be made in the next month's report. Mr. Larsen explained that the need for the adjustment in the Garbage Fund was because of the change in Sanitary Disposal's rates. He said the City is charging the right amounts and paying the right amount, but the paperwork needed to show that in the budget has not been completed yet.

Councilors Whelan and Huxoll moved and seconded to approve the March Finance Report. Ayes: McSpadden, Whelan, Tyrrell, Manley, and Huxoll. Nays: None. Motion carried.

Councilors Huxoll and Manley moved and seconded to pay the bills for the month of March in the amount of \$182,101.73 as funds become available. Ayes: McSpadden, Whelan, Tyrrell, Manley, and Huxoll. Nays: None. Motion carried.

COMMENTS FROM THE AUDIENCE

None.

COMMENTS FROM THE COUNCIL

None.

OTHER BUSINESS

Mr. Larsen explained the lease offer that the City had received for 170 S. Main. He said he was looking in to the cost of the necessary improvements, however, he thought that the offered price was too low and term too long. He said that after gathering information on the costs, he recommended making a counteroffer. The Council discussed the various terms of the offer.

Mr. Larsen updated the Council on the situation with the partially collapsed building located at 110 N. Main. The owners have arranged for an inspection, but the inspector is waiting for the owners to be there in person when he conducts the inspection. The inspector said that the

building should be safe from additional deterioration as long as everyone is kept out of the building.

Mr. Larsen reminded the Council of the League of Cities meeting the next day in Echo. He also gave the Council a summary of the goal-setting workshop, and asked that the Council rank all the goals in order of importance and return it to him at the next Council meeting.

Mr. Larsen said that April 20<sup>th</sup> would be the City's Arbor Day Celebration at 10 am.

Councilor Whelan explained the grants she had applied for and received for the summer children's meal program. Mr. Larsen said that program is included in the proposed budget.

The Council and staff discussed the transient camp along the river outside of the City.

EXECUTIVE SESSION UNDER ORS §192.660 (2)(b): CITY MANAGER EVALUATION

Mayor McCann closed the regular meeting and opened the executive session.

Mayor McCann reopened the regular meeting.

Councilors Whelan and Tyrrell moved and seconded to renew the City Manager's contract and increase the salary of the City Manager by 4% based on good performance. Ayes: Whelan and Tyrrell. Nays: McSpadden, Manley, and Huxoll. Motion failed.

Mayor McCann commented that Councilor Sperr was absent. Councilor Tyrrell asked if the issue could be postponed. Mayor McCann suggested that the motion be tabled until the next meeting when a full council could be present. The consensus of the Council was in favor of this action.

ADJOURNMENT

With no other business to consider, Mayor Tom McCann adjourned the regular meeting of April 18, 2017 at 8:29 p.m. The next meeting was scheduled for May 2, 2017.

Respectfully Submitted,

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W. Blair Larsen, City Manager/Recorder

Attest: \_\_\_\_\_

Date of Approval: \_\_\_\_\_

Mayor