

MINUTES  
STANFIELD CITY COUNCIL  
REGULAR MEETING AND BUDGET COMMITTEE MEETING  
TUESDAY, MAY 16, 2017  
STANFIELD COUNCIL CHAMBERS  
150 WEST COE AVENUE

CALL TO ORDER

The regular meeting of the Stanfield City Council was called to order at 7:00 p.m. by Mayor Tom McCann at the Stanfield City Council Chambers, located at 150 West Coe Avenue, Stanfield, Oregon.

ROLL CALL

Members present were Mayor Tom McCann and Councilors Don Tyrrell, Del Manley, Jason Sperr, and Jack Huxoll. Councilors Pam McSpadden and Susan Whelan were absent. Also present were City Manager Blair Larsen, Police Chief Bryon Zumwalt, Librarian Cecili Longhorn, Finance Director Jerry Carlson, and Budget Committee members Patricia Whitehead, Gene Jorgenson, Erwin Watson, and Doug Alvarez.

FLAG SALUTE

Mayor Tom McCann led the audience and members of the Council in the Pledge of Allegiance.

BUDGET COMMITTEE MEETING

Mayor McCann recessed the regular meeting and opened the budget committee meeting. Chairman Alvarez asked Mr. Larsen to report on the problems that were encountered at the last budget committee meeting on May 2<sup>nd</sup>.

Mr. Larsen reported that it was thought that there was a mistake in the Library fund, however, he discovered that it was actually a mistake in last years budget that made it appear as if there were a lower budget in this proposed budget. He said there was funding accidentally in the current budget included for a jobs plus worker. That made it appear as if funding for salaries was being decreased when in fact, it is not.

Mr. Larsen also explained that there was an error in the Public Safety Fund, and \$10,000 was placed in accrued vacation/comp time when it should have been allocated to overtime.

Gene Jorgenson and Patricia Whitehead moved and seconded to approve the expenditures for the Library Fund. Ayes: Tyrrell, McCann, Manley, Sperr, Huxoll, Jorgenson, Watson, Whitehead, Alvarez. Nays: None. Motion carried.

Gene Jorgenson and Patricia Whitehead moved and seconded to approve the revenues and expenditures for the Public Safety Fund, as modified. Ayes: Tyrrell, McCann, Manley, Sperr, Huxoll, Jorgenson, Watson, Whitehead, Alvarez. Nays: None. Motion carried.

Mr. Larsen requested that the committee revisit the General Fund. He said that he and Chief Zumwalt had been discussing the truck inspection agreement that the City entered into with ODOT. He said that initially, the proposed budget included only \$2,000 in revenue for that arrangement, but that the agreement with ODOT included a maximum of \$40,000, depending on the number of inspections that are performed. He said that in order to show our Police Officers the importance of this funding and provide motivation for the inspections, he and Chief Zumwalt would like to budget the full funding amount on the revenue side, and balance that on the expense side with funding for a new police vehicle. He said that no purchase would be made unless the funding from ODOT is received.

Gene Jorgenson and Patricia Whitehead moved and seconded to approve the change in the revenues and expenditures for the General Fund. Ayes: Tyrrell, McCann, Manley, Sperr, Huxoll, Jorgenson, Watson, Whitehead, Alvarez. Nays: None. Motion carried.

Gene Jorgenson and Patricia Whitehead moved and seconded to approve the budget in its entirety and send it to the City Council for adoption. Ayes: Tyrrell, McCann, Manley, Sperr, Huxoll, Jorgenson, Watson, Whitehead, Alvarez. Nays: None. Motion carried.

The budget committee meeting being finished, Mayor McCann adjourned the budget committee meeting, and reopened the regular Council meeting.

#### APPROVAL OF MINUTES FROM MAY 2, 2017

Mayor Tom McCann approved the minutes for the May 2, 2017 council meeting as written.

#### COMMITTEE REPORTS

Finance/Administrative: Mr. Carlson said that mistakes that were in previous financial reports have been corrected, and the City is on track to receive budgeted revenues and remain within budgeted expenditures for the year.

Councilors Huxoll and Sperr moved and seconded to approve the financial report for April, 2017. Ayes: Tyrrell, Manley, Sperr and Huxoll. Nays: None. Motion carried.

#### COMMENTS FROM THE AUDIENCE

Jeanna Harju, who lives at the corner of Ball and Glendining, said that they have moved her mother into an RV on her property, and they were told that she can't live there. Mr. Larsen said that Mrs. Harju came by City Hall earlier that day, and that he explained the ordinance that limits occupying an RV to two weeks with a permit, which can be extended once an additional 14 days. He said that he reported to her that the only way that can be changed is if the Council changes the ordinance. Mayor McCann said that variances have been given in the past. Mr. Larsen said that variances have been granted for structures, but not RVs. He said that it should be done carefully, because it is often abused. He said that connecting RVs to the City water and sewer system would need to be inspected and paid for. He said that the current ordinance is easy to enforce, and changes to it would add personnel costs to the City. An audience member asked about the RV being classified as an accessory dwelling. Mr. Larsen said that such buildings are actual structures, either stick-built or manufactured homes, and an RV is not considered such a structure. The Council and audience discussed the Harjus' situation and the current ordinance.

Mr. Larsen said that he doesn't recommend changing the law, but he suggested that he can research the issue and learn what other Cities are doing and why. Mayor McCann recommended that the City continue with the status quo of the current ordinance, do some additional research, and make a definitive answer at the next council meeting. Mr. Larsen recommended to the residents that they look into other options in the event that the ordinance is not changed.

Mrs. Longhorn said that she sympathizes, but there are other options for people without changing the ordinance. Councilor Manley said he thought it would be safer for such persons to be at an RV park.

#### OTHER BUSINESS

None.

#### COMMENTS FROM THE COUNCIL

Councilor Sperr said that this meeting shows that the City is doing better on code enforcement. He said he doesn't want any grey areas for code enforcement—he wants to keep it as black and white as possible.

The Council discussed the appearance of the City and how things can be improved.

Councilor Sperr asked Mr. Larsen to talk about Echo's sewer issues. Mr. Larsen explained that it has been an issue for a long time, and it got some press recently when they started the condemnation process to get the property they need. Mr. Larsen said that he has spoken with them in the past about piping effluent to Stanfield. He said that he is open to that idea, and he thinks it could be priced adequately to be a cheaper option for Echo, and not be a drain on Stanfield's sewer capacity. He said that Echo has been wary about the cost and being tied to Stanfield. He said that he spoke with Echo's engineer about the option, and let them know that Stanfield is willing to help, if the numbers work out right, and the City is kept whole financially.

He said that Echo will likely be discussing the issue further. The Council discussed the history of the problem, and current options.

EXECUTIVE SESSION UNDER ORS §192.660 (2)(b): CITY MANAGER EVALUATION

Mayor McCann said that he still wanted to have a full council to hold the continuation of the City Manager's evaluation. Mr. Larsen said that as far as he knew, there would be a full council at the next meeting. He said that his contract would be expired by then, but he didn't think that would be a problem, as long as it was taken care of before the end of the fiscal year. Mayor McCann proposed that the executive session be postponed until the next meeting.

ADJOURNMENT

With no other business to consider, Mayor Tom McCann adjourned the regular meeting of May 16, 2017 at 7:50 p.m. The next meeting was scheduled for June 6, 2017.

Respectfully Submitted,

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W. Blair Larsen, City Manager/Recorder

Attest: \_\_\_\_\_  
Mayor

Date of Approval: \_\_\_\_\_