

MINUTES
STANFIELD CITY COUNCIL
REGULAR MEETING AND BUDGET ADOPTION PUBLIC HEARING
TUESDAY, JUNE 7, 2016
STANFIELD COUNCIL CHAMBERS
150 WEST COE AVENUE

CALL TO ORDER

The regular meeting and budget adoption public hearing of the Stanfield City Council was called to order at 7:00 p.m. by Mayor Tom McCann at the Stanfield City Council Chambers, located at 150 West Coe Avenue, Stanfield, Oregon.

ROLL CALL

Members present were Mayor Tom McCann and Councilors Pam McSpadden, Don Tyrrell, Del Manley and Jack Huxoll. Councilors Lynn Weathermon and Jason Sperr were absent. Also present were City Manager Blair Larsen, Police Chief Bryan Zumwalt, and Finance Director Jerry Carlson.

FLAG SALUTE

Mayor Tom McCann led the audience and members of the Council in the Pledge of Allegiance.

APPROVAL OF MINUTES FROM MAY 3, 2016

Mayor Tom McCann approved the minutes for the May 3, 2016 council meeting as written.

BUDGET ADOPTION PUBLIC HEARING

Mayor McCann closed the regular meeting and opened the Budget Adoption Hearing.

Mr. Larsen introduced the approved budget that was approved by the budget committee at the last meeting. He said he found a spreadsheet error that left the part-time assistant court clerk out of the budget. He handed out a memo containing the changes that need to be made to correct this mistake. He asked that when the Councilors approve the budget, that they include those corrections.

Jerry Carlson asked why the Sidewalk Grant program was moved from the Street Fund to the General Fund. Mr. Larsen said he moved it because the Street Fund was not able to handle the expense.

Mayor McCann asked why there was a drop in the Mayor and Council expense line item. Mr. Larsen explained that it was not a decrease in budget, but that the actual spending in previous years had been slightly higher than the budget.

Mayor McCann closed the Budget Adoption Hearing and reopened the regular meeting.

Councilors Huxoll and Manley moved and seconded to approve the budget with changes to the general fund outlined in a memo issued by the City Manager. Ayes: McSpadden, Tyrrell, Manley and Huxoll. Nays: None. Motion carried.

RESOLUTION NO. 3-2016: A RESOLUTION AUTHORIZING THE TRANSFER OF BUDGETED FUNDS AND THE TRANSFER OF APPROPRIATIONS WITHIN FUNDS

Councilors Huxoll and Manley moved and seconded to adopt the resolution. Ayes: McSpadden, Tyrrell, Manley and Huxoll. Nays: None. Motion carried.

RESOLUTION NO. 4-2016: A RESOLUTION AUTHORIZING THE CLOSURE OF CERTAIN ACCOUNTING FUNDS

Councilors Huxoll and Manley moved and seconded to adopt the resolution. Ayes: McSpadden, Tyrrell, Manley and Huxoll. Nays: None. Motion carried.

RESOLUTION NO. 5-2016: A RESOLUTION APPOINTING RUSSELL PELLEBERG AS GREATER UMATILLA ENTERPRISE ZONE MANAGER

Mr. Larsen explained that the City is a part of the Greater Umatilla Enterprise Zone that gives the City the ability to offer incentives to qualified new businesses. He said that the last enterprise zone manager was the previous Umatilla City Manager, and the City of Umatilla is now

proposing that their new City Manager be the enterprise zone manager. He said as a sponsor of the enterprise zone, the City needs to approve the new enterprise zone manager.

Councilors Huxoll and Manley moved and seconded to adopt the resolution. Ayes: McSpadden, Tyrrell, Manley and Huxoll. Nays: None. Motion carried.

RESOLUTION NO. 6-2016: A RESOLUTION AUTHORIZING THE TRANSFER OF CITY OWNED PROPERTY

Mr. Larsen explained that this resolution was necessary as part of a deal that the City had worked out with Mr. and Mrs. Porfily for a portion of their property that would give the City access to the Stage Gulch levees. He said that Mr. Porfily was interested in some surplus City property next to his property, and wanted the City to trade that property for the property he owns along Stage Gulch that the City needs to access the levees. Mr. Larsen said that he had looked into the value of the land and the easements that the City is seeking, and this trade is fair to both sides. He said that this is the last piece of property that they City needs to maintain the flood control levees.

Councilors Huxoll and Manley moved and seconded to adopt the resolution. Ayes: McSpadden, Tyrrell, Manley and Huxoll. Nays: None. Motion carried.

RESOLUTION NO. 7-2016: A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES

Councilors Tyrrell and Huxoll moved and seconded to adopt the resolution. Ayes: McSpadden, Tyrrell, Manley and Huxoll. Nays: None. Motion carried.

RESOLUTION NO. 8-2016: A RESOLUTION ADOPTING THE 2016-2017 BUDGET AND MAKING APPROPRIATIONS

Councilors Huxoll and Manley moved and seconded to adopt the resolution. Ayes: McSpadden, Tyrrell, Manley and Huxoll. Nays: None. Motion carried.

RESOLUTION NO. 9-2016: A RESOLUTION LEVYING PROPERTY TAXES

Mr. Larsen explained that the only thing different in this resolution from previous years is that the City is not levying any taxes for the bond that was recently paid off.

Councilors Huxoll and Manley moved and seconded to adopt the resolution. Ayes: McSpadden, Tyrrell, Manley and Huxoll. Nays: None. Motion carried.

SECOND READING OF ORDINANCE NO. 419-2016: AN ORDINANCE AMENDING ORDINANCE NO. 339-2001 CHANGING THE USE OF TAX LOTS 9900 AND 10100 ASSESSOR'S MAP 4N 29 32 CD FROM RESIDENTIAL TO DOWNTOWN, AND AMENDING THE ZONING MAP

Councilors Huxoll and Manley moved and seconded to approve the ordinance. Ayes: McSpadden, Tyrrell, Manley and Huxoll. Nays: None. Motion carried.

Councilors Huxoll and Manley moved and seconded to adopt the ordinance. Ayes: McSpadden, Tyrrell, Manley and Huxoll. Nays: None. Motion carried.

COMMITTEE REPORTS

Police/Court: Chief Zumwalt said that it was a normal month for the Police Department. He said that Tristan Walker, the new recruit officer is in his 4th week at the police academy, and will be back temporarily for the week of the 4th of July. He said that the budgeted new police cruiser was purchased, and equipment is being installed on it right now, and it is hoped that it will be ready for the 4th of July.

Public Works/Building: Mr. Morris said that they are getting ready for 4th of July. He said they have been fixing water leaks, and working on parks and streets. He said that the brush pile at the compost yard was ground up. He said he scheduled a crew from the prison for the week of June 27th, and that they will spend three days on the highway 395 median, 1 day on the parade route, and 1 day in the parks. He said a prison crew costs about \$500 per day.

Finance/Administrative: Councilors Manley and Tyrrell moved and seconded to pay the bills for the month of May 2016 in the amount of \$128,773.20 as funds become available Ayes: McSpadden, Tyrrell, Manley and Huxoll. Nays: None. Motion carried.

Mr. Carlson said that the City's auditors were in to start their preliminary work, and they are scheduled to come back in November.

Safety: Chief Zumwalt reported that the Safety Committee made a site visit to the library, and everything looked good except for some minor issues. He said that everything is fixed or has a plan to be fixed.

Library: None.

Councilors Huxoll and Manley moved and seconded to approve all committee reports. Ayes: McSpadden, Tyrrell, Manley and Huxoll. Nays: None. Motion carried.

COMMENTS FROM THE AUDIENCE

None.

OTHER BUSINESS

Mr. Larsen said that the Stanfield Secondary School's baseball team are State Champions, and they will be the grand marshals of the 4th of July Parade. He said that the starch plant will be doing an expansion, and have asked about sending some wastewater to the City. He said that they are looking in to it, but it would be a very large increase to the usage of the sewer plant. Mr. Morris said that it will take a while to figure out, but it is very difficult to say if the City will be able to take any of their wastewater. He said that they would sit down with DEQ and with Anderson Perry. He said that the City shouldn't do it unless it is able to make money. He also said it would put the City close to capacity at the sewer plant. Mr. Larsen said that if they can pay for the impact to the system, it would be nice to have a large rate payer to make things easier for Sewer customers.

COMMENTS FROM THE COUNCIL

Mayor McCann said that the turnout was good at the town hall meeting with Senator Merkely.

EXECUTIVE SESSION UNDER ORS §192.660 (2)(b): CONTINUED CITY MANAGER EVALUATION

Mayor McCann closed the regular meeting, and opened the executive session. After the executive session, he reopened the regular meeting.

Councilors Huxoll and Manley moved and seconded to give the City Manager a pay raise of 4% at the beginning of Fiscal Year 2016-2017. Ayes: McSpadden, Tyrrell, Manley and Huxoll. Nays: None. Motion carried.

ADJOURNMENT

With no other business to consider, Mayor Tom McCann adjourned the regular meeting of June 7, 2016 at 8:00 p.m., with the next meeting scheduled for June 21, 2016.

Respectfully Submitted,

W. Blair Larsen, City Manager/Recorder

Attest: _____

Mayor

Date of Approval: _____