

MINUTES
STANFIELD CITY COUNCIL
REGULAR MEETING
TUESDAY, OCTOBER 17, 2017
STANFIELD COUNCIL CHAMBERS
150 WEST COE AVENUE

CALL TO ORDER

The regular meeting of the Stanfield City Council was called to order at 7:00 p.m. by Mayor Tom McCann at the Stanfield City Council Chambers, located at 150 West Coe Avenue, Stanfield, Oregon.

ROLL CALL

Members present were Mayor McCann and Councilors Don Tyrrell, Del Manley, Jason Sperr, and Jack Huxoll. Councilors Pam McSpadden and Susan Whelan were absent. City Staff present were City Manager Blair Larsen, Public Works Director Scott Morris, Finance Director Jerry Carlson, and Police Chief Bryon Zumwalt.

FLAG SALUTE

Mayor McCann led the audience and members of the Council in the Pledge of Allegiance.

APPROVAL OF MINUTES FROM OCTOBER 3, 2017

Mayor McCann approved the minutes for the October 3, 2017 council meeting as corrected.

UPDATE ON ODOR ISSUES AT 405 N. HOOSIER LANE

Kevin Andresen of 3D Idapro Solutions said that they have completed covering their receiving yard, and will soon be installing garage doors on the end. He said that equipment for the new air scrubber will start to be delivered soon, and they are on track to install the new system in November. He said that the new water line is on track too. Mr. Larsen confirmed that the City is proceeding with the permit from Union Pacific on the line crossing the railroad. Mr. Andresen said that they are working with Oregon DEQ on all the necessary permits. He said that they held a meeting at the community center last week to communicate what they are doing to the public. He said that meeting went well.

Councilor Huxoll asked when the bagging operation would be enclosed. Mr. Andresen said that they are working with the railroad on engineering silos for that purpose. He said that there is a temporary cover on it now, and four silos will be installed eventually.

Mayor McCann thanked Mr. Andresen and the company for the updates. He said there is still an occasional odor that he's noticed. Mr. Andresen said that their operators are getting better and more consistent. He said that the material generates more odor when it gets overcooked.

COMMITTEE REPORTS

Public Works/Building: Councilor Manley reported that the Public Works/Building Committee met last week at 170 S. Main. He said that the front door needs to be fixed, the ceiling repaired, the floor leveled, sheetrock needed to be put up, and the roll up door needs to be replaced. He

said that the building has lots of possibilities, and would make a better council chambers than what the City has now. Mr. Morris reported that Hermiston Glass told him that it would cost \$2,650 to have a new front door installed. Councilor Manley said that they also discussed the time frame, and improvements could be done in stages. He said that the Council Chambers could be moved there, as well as the Courtroom, and that all the storage in the container behind City Hall could be placed in there also. Councilor Huxoll said that it also needs insulation on the wall adjoining City Hall. The Council and Staff discussed the building and its needs. Councilor Manley suggested finding a retired carpenter that wanted to do the work part-time so that the City could save money on a contractor. Mr. Morris said that it is a commercial building which puts it in a different category. Mr. Larsen said that it would be important to have a floorplan in mind from the beginning so that improvements can be made in preparation for that floorplan. He said that the restroom would have to be an ADA accessible restroom if it was to be made a public building. Mr. Larsen said that he would put together a prioritized list of work that needs to be done, get cost estimates, and provide it to the Council for their review.

CM and Scott gave update on PW building.

Finance/Administrative: Councilors Sperr and Manley moved and seconded to pay the bills in the amount of \$177,332.14 as funds become available. Ayes: Tyrrell, Manley, Sperr and Huxoll. Nays: None. Motion carried.

Regarding the finance report, Mr. Carlson said that the only thing that is different is that the City received a \$90,000 loan for the new public works building, and there is now an Old West savings account, which was required for the loan, on the report. Councilors Sperr and Manley moved and seconded to approve the finance report for September, 2017, as well as today's public works and finance committee reports. Ayes: Tyrrell, Manley, Sperr and Huxoll. Nays: None. Motion carried.

Mr. Larsen reported that the building codes for this area changed recently, which increased the cost of the new public works building. Mr. Morris said that the cost went up \$40,000 because of increased wind load requirements, and the cost of material. Mr. Morris said that he had received some estimates for a steel building which would be cheaper and be close to the current budget. Mr. Larsen said that if the steel building is cheap enough, they can move forward with the building, but if not, they would have to put it out to bid again and include it in next year's budget.

COMMENTS FROM THE AUDIENCE

None.

OTHER BUSINESS

Mr. Larsen said that he would be out of the office next week on the 25th, 26th, and 27th of October. He said that Councilor Whelan had told him yesterday to state that she proposed that there not be a second council meeting in the months of November or December.

Councilor Manley asked if there was any update on downtown revitalization project to improve the highway. Mr. Larsen said that the streetscape improvements project is waiting on funding—he said that the City was not selected during the last round of funding with ODOT. He said it would be a couple more years before the City could apply again.

Councilor Huxoll asked about the trail project. Mr. Larsen said that he met with an engineer with Anderson Perry the previous day, and they were starting the preliminary engineering on that project. He said the soonest any dirt would be moved would be next spring.

Councilor Sperr asked about the funding for the playground equipment. Mr. Larsen said that the funds will be sent as soon as the City is ready, but they are not expiring anytime soon. It's just a matter of finding what the City wants to buy and install.

COMMENTS FROM THE COUNCIL

Councilor Sperr asked how the newly painted buildings look. Mayor McCann said that they looked great. Councilor Sperr thanked the volunteers and said that the City should put something out to thank the volunteers who helped.

Mayor McCann thanked the volunteers and the Fire District for the help on the painting project. He said it was a pretty good day.

ADJOURNMENT

With no other business to consider, Mayor McCann adjourned the regular meeting of October 17, 2017 at 7:32 p.m. The next meeting was scheduled for November 7, 2017.

Respectfully Submitted,

W. Blair Larsen, City Manager/Recorder

Attest: _____
Mayor

Date of Approval: _____